

Class Plan Change Implementation Schedule of 2015 Due Dates

<u>Bulletin Effective Date</u>	<u>Notice of Action/Request for New Class Code (ClassTeam) Request AA code (Eileen/Eric)</u>	<u>Final Draft Language & Data E-Mailed to ClassTeam</u>	<u>Meeting with Director & Administrator</u>	<u>Publication Date of Final Spec with legal review done to Danielle</u>
Jan. 11, 2015	Dec. 29, 2014	Jan. 5, 2015	Jan. 8, 2015	Jan. 12, 2015
Feb. 8, 2015	Jan. 26, 2015	Feb. 2, 2015	Feb. 5, 2015	Feb. 9, 2015
Mar. 8, 2015	Feb. 23, 2015	Mar. 2, 2015	Mar. 5, 2015	Mar. 9, 2015
Apr. 5, 2015	Mar. 23, 2015	Mar. 30, 2015	Apr. 2, 2015	Apr. 6, 2015
May 3, 2015	Apr. 20, 2015	Apr. 27, 2015	April 30, 2015	May 4, 2015
June 14, 2015	June 1, 2015	June 8, 2015	June 11, 2015	June 15, 2015
July 12, 2015	June 29, 2015	July 6, 2015	July 9, 2015	July 13, 2015
Aug. 09 2015	July 27, 2015	Aug. 3, 2015	Aug. 6, 2015	Aug. 10, 2015
Sept. 6, 2015	Aug. 25, 2015	Aug. 24, 2015	Aug 31, 2015	Sept. 7, 2015
Oct. 4, 2015	Sept. 21, 2015	Sept 28, 2015	Oct. 1, 2015	Oct. 5, 2015
Nov. 15, 2015	Nov. 2, 2015	Nov. 9, 2015	Nov. 12, 2015	Nov. 16, 2015
Dec. 13, 2015	Nov. 30, 2015	Dec. 7, 2015	Dec. 10, 2015	Dec. 14, 2015

TIMELINE:

Effective Date:	Notice/Codes:	Draft/Data Summary Due:	Discussion Meeting	Specs Due to Jan:
Sunday Beginning "B" Pay Period Monthly (Bulletin published the next day-Monday)	2 Weeks prior to the Effective Date (1st Mon. of "A" Pay Period) Request class code to ClassTeam and AA code to Eileen/Eric	1 Week prior to effective Date (2nd Monday of "A" Pay Period)	Thursday prior to the Effective Date (2nd week of "A" Pay Period)	Finalized spec to Jan for publication